

ANNUAL QUESTIONNAIRE ON THE IMPLEMENTATION OF THE CORPORATE GOVERNANCE DEVELOPMENT FRAMEWORK

<i>Name of the Institution</i>	<i>Date</i>	2014 <i>Year</i>
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1. Distribution of investments in the private/public sectors

This section is to be answered **ONLY** by:

- DFIs that did not complete this questionnaire on 2013
- If there has been any material change to the portfolios of DFIs that had already completed this questionnaire.

Note: 'Public' = Sovereign guarantee, whilst 'Private' means no Sovereign guarantee

1.1 Total Portfolio as of end 2014 in \$ and # of deals \$ # of deals

1.2 Portion of Portfolio in Public sector \$ # of deals

1.3 Portion of Portfolio in Private sector \$ # of deals

1.4 What is the 'geographic' distribution of your Portfolio as a % of # of deals?

<input style="width: 95%;" type="text"/>	Asia
<input style="width: 95%;" type="text"/>	South America
<input style="width: 95%;" type="text"/>	North America
<input style="width: 95%;" type="text"/>	Central America
<input style="width: 95%;" type="text"/>	Europe
<input style="width: 95%;" type="text"/>	Africa
<input style="width: 95%;" type="text"/>	Oceania

1.5 What is the 'company type' distribution of your Portfolio as a % of # of deals?

<input style="width: 95%;" type="text"/>	SMEs
<input style="width: 95%;" type="text"/>	Medium-size
<input style="width: 95%;" type="text"/>	SOEs

1.6 What is the 'sector type' distribution of your Portfolio as a % of # of deals?

<input style="width: 95%;" type="text"/>	Finance
<input style="width: 95%;" type="text"/>	Infrastructure
<input style="width: 95%;" type="text"/>	Agriculture
<input style="width: 95%;" type="text"/>	Machinery
<input style="width: 95%;" type="text"/>	Transportation
<input style="width: 95%;" type="text"/>	Health
<input style="width: 95%;" type="text"/>	Education
<input style="width: 95%;" type="text"/>	Service

1.7 What is the 'product type' distribution of your Portfolio as a % of # of deals?

<input style="width: 95%;" type="text"/>	debt
<input style="width: 95%;" type="text"/>	equity
<input style="width: 95%;" type="text"/>	guarantees
<input style="width: 95%;" type="text"/>	others

1.8 What is the number of professional staff devoted to origination, advisory or management

<input style="width: 95%;" type="text"/>	Private sector
<input style="width: 95%;" type="text"/>	Public sector

2. Integrate Corporate Governance ("CG") in investment operations

2.1. How has your institution operationalized commitments made in the Framework? Mark as many as apply

- Policies
- Guidelines
- Manuals
- Training
- Tool kits
- Matricies
- Action plans

- Others (indicate)

2.2 Are the toolkit, matrix and action plan that you use a modified version of those that form part of the Framework?

Yes/No

Please explain in the space provided:

2.3 What percentage of deals in 2014 were subject to a CG assessment

- Deals considered
- Deals approved
- Dollar value of operations
- Number of operations

	%
	%
	%
	%

2.4 Who decides what deals are subject to a CG assessment?

- Risk Division
- Credit Division
- Project Analysis Division
- Other

2.5 What is the criteria for selection?

- Type of product (e.g. debt)
- Type of institution
- Country
- \$ size
- Opportunity for GC risk or value addition
- Other

2.6 How deep were these assessments?

- Light (checklist of documents, legal compliance, quick staff review)
- Thorough due diligence, including a visit to the client
- Other (please provide explanation/details)

2.7 What percentage of CG assessed deals have an actual action plan?

2.8 What is the depth of these action plans?

- Legally binding contractual obligations
- Loan covenants
- Recommendations
- Others (please explain)

3. Internal responsibility

3.1 Who is responsible (focal point) for implementing the Framework in your institution?

- Name
- Title
- Function
- What is the name of the department/division to whom they report?
- What % of their time is dedicated to CG?

3.2 Where is the center of gravity of CG in the organization

- ESG
- Operations
- Credit
- Equity
- Risk
- Legal
- Other

3.3 How many people are dedicated to CG?

3.4 What is the scope of their activity?

- CG limited to due diligence?

- Help setting policy?
- Director training?
- Staff training?
- Other (please specify)

4. Provide or procure training

4.1. CG training for investment staff

- above as a % of total investment staff
- Duration of the training program (in hours)
- Number of times Training programs are offered per year

4.2 CG training for non Investment staff e.g. legal, risk, credit, senior management etc.

- Number of non investment staff trained this year.
- Duration of the training program (in hours)
- Number of times Training programs are offered per year

4.3 CG training for Client Companies

- Number of individuals trained from number of companies.
- Duration of the training program (in hours)
- Number of times Training programs are offered per year

4.4. Do you offer Director Training? If so:

- How often (in a year)
- How long

- Who attends:

- Investment staff
- Other staff
- Non-staff directors
- Clients
- Other staff

5. Collaboration with other signatories

5.1 Joint Training.

Brief Description of the type of collaboration	Number of times per year

5.2 Information sharing.

Brief Description of the type of collaboration	Number of times per year

5.3 Joint CG events (apart from CG AGM)

Brief Description of the type of collaboration	Number of times per year

5.4 Support in capacity building.

Brief Description of the type of collaboration	Number of times per year

5.5 Others.

Brief Description of the type of collaboration	Number of times per year

Person responsible of completing the questionnaire

Name:

Date